

# Open Studio Tour Participation Agreement

I hereby agree to the following terms and conditions. I understand that if I fail to comply with the Open Studio Guidelines and the conditions listed below, I will be ineligible in subsequent Open Studio Events. *Please sign both copies and retain one for your records.*

- I agree to open my studio during the agreed upon hours and be present during those hours.
- I will have recent, original, one-of-a-kind artwork prominently displayed at Open Studio Tour.
- I will abide by the restrictions on commercial reproductions: a maximum of 20% space / volume allocation, less prominent placement, clear and accurate labeling the work as a reproduction. Any item sold at Open Studio Tour must be from Artist's own images.
- I will show visitors actual workspace, materials, tool and works-in-process and make my process visible in a way that will enable visitors to learn more about my art form. I will discuss, and if possible, demonstrate my working process of making art. (Hosted artists and plein-air painters must comply with all the above except workspace.)
- I understand that if another artist hosts me, he/she must be a qualified OST participant.
- I understand that I will be responsible for fees for my equal portion of the operating expenses for Open Studio Tour. (2011 fee will be \$200 due at first OST meeting.)
- I understand that alcoholic beverages will not be offered if refreshments are provided at my studio.
- I will provide four, professional looking photographs of my art, studio, and myself including biographical information for the brochure, public relations/advertising, and web site. These will be due at first OST meeting.
- I will provide one small item for the "award baskets" given to the three attendees chosen from the group of submitted stamped studio forms.
- I will serve on one of the designated committees that help to produce Open Studio Tour. These committees may include; mailing, publicity, screening, signage, brochure-map distribution, preview show(s), awards & passports, website, and grant writing.
- I understand communication is important and will try to attend the 3-4 general meetings that are held to disseminate information and organize a smooth running tour.

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Signed

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Date